

# 2019- 2020

## Green Township School District: Health Related School Closure Preparedness Plan



Dr. Lydia E. Furnari  
Interim Superintendent  
2019-2020

# GREEN TOWNSHIP SCHOOL DISTRICT

BOX 14, GREENDELL, NEW JERSEY 07839

[www.greenhills.org](http://www.greenhills.org)

**Dr. Lydia E. Furnari**  
Interim Superintendent/Dir  
of Personnel & Staff  
Development  
973-300-3800  
Fax 973-383-0594

**Dr. Vincent Occhino**  
Interim Business  
Administrator/  
Board Secretary  
973-300-3800  
Fax 973-383-0594

**Jennifer Thompson**  
Principal/Coordinator  
of Instruction  
973-300-3800  
Fax 973-383-5705

## Health-Related School Closure Preparedness Plan

Submitted on March 11, 2020

### Planning Team

#### GTSD District-Wide Crisis Response Team:

- Dr. Lydia E. Furnari, Interim Superintendent
- Dr. Vincent Occhino, Interim BA
- Jennifer Thompson, GHS Principal
- Carroll Clark, CST Coordinator
- Marybeth Stiles, School Counselor
- David Miller, Facilities Manager
- William Jeskey, Facilities Night Shift Supervisor

#### GTEA Leadership:

- Sandra Franciosi, Teacher / Co-President
- Catherine Nowaczyk, Teacher/ Co-President

#### Information Technology:

- Cori Harrington, Technology Coordinator
- Kyle Mirena, Technology Teacher

#### Curriculum & Instruction:

- Ann Marie VanSickle, Math Coach
- Kristen Waters, Literacy Coach

**Green Township School District Plan of Action****Per NJDOE Special Broadcast on March 5, 2020:**

- In the event a board of education is provided a written directive by either the NJDOH or the health officer of the jurisdiction to institute a public health-related closure, the board of education may utilize home instruction to provide instructional services to enrolled students.
- The provision of home instruction services should be guided by N.J.A.C. 6A:16-10.1 and may include direct services, online instruction, services provided through contract with another district board of education, or any other means developed by the district to meet the needs of its students.
- All boards of education should develop a school health-related closure preparedness plan to provide home instruction in the event of such a closure. The planned services should include equitable access to instruction for all students.
- Each preparedness plan should also address the provision of appropriate special education and related services for students with disabilities and the provision of school nutrition benefits or services for eligible students. The preparedness plans should be submitted to the Executive County Superintendent.
- NJDOE encourages all educators and members of the public to recommit to raising awareness of the deep educational and personal harm brought by stigma, bullying and harassment in our schools, and to spreading factual public health information without fear or stigmatization.
- NJDOE also encourages boards of education to adopt enhanced school cleanliness and disinfection protocols, including disinfection of frequently touched surfaces and objects.

**Per N.J.A.C. 6A:16-10.1 (home or out-of-school instruction due to a temporary or chronic health condition):**

- The school district shall establish a written plan for delivery of instruction to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress.
- The teacher providing instruction shall be a certified teacher.
- The teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate.
- For a student with disabilities, the home instruction shall be consistent with the student's individualized education plan (IEP) to the extent appropriate and shall meet the Core Curriculum Content Standards. When the provision of home instruction will exceed 30 consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the student's IEP.
- For a student without disability, the home instruction shall meet the Core Curriculum Content Standards, and the requirements of the district board of education for promotion to the next grade level. When the provision of home instruction will exceed 60 calendar days, the school physician shall refer the student to the child study team for evaluation, pursuant to N.J.A.C. 6A:14.

## **Elements of the Plan**

### **1. Planning:**

The Green Township School District will operate on an **early dismissal schedule for students on Friday, March 13, 2020 and Monday, March 16, 2020**, in order to provide teaching staff the opportunity to plan for up to two weeks of guided learning experiences during a health-related school closure.

### **2. Instructional Time:**

Each student will be provided 10 -20 hours of guided learning experiences per week as designed by the school's teaching staff. Guided learning experiences will be delivered on the first morning of a health-related school closure and will continue until school reopens.

### **3. Access to Technology:**

- a. A survey of families was released to determine Wi-Fi access and device availability away from school.
- b. Green Hills School utilizes a one-to-one Chromebook plan for students in grades 4-8. Students in Grades K-3 have classroom sets of Chromebooks available during the school day. This allows us to provide families needing devices the opportunity to borrow Chromebooks from Green Hills School if needed.
- c. Any student K-8 without Wi-Fi access will be provided with physical materials and/or alternative assignments comparable to those posted online.

### **4. Instructional Platforms:**

- a. Students at Green Hills School in Grades K-2 will access guided learning experiences remotely through Class Dojo.
- b. Students in Grades 3 -8 will access guided learning experiences remotely through Google Classroom.
- c. All students will have access to learning platforms appropriate to their grade level instructional program including but not limited to Zearn, Reading Eggs, iReady, Khan Academy, Newslea, Quill, ST Math, Study Island, various video resources and online textbooks such as History Alive (5-8), and Eureka Math (K-8).

Digital resources available for use:

| <b>Company/Program</b>     | <b>Products/Description</b>                                     | <b>URL</b>  |
|----------------------------|---|---|
| <b>ALEKS</b>               | Algebra I   |   |
| <b>BrainPop</b>            | Reference w/activities  | <a href="https://www.brainpop.com/">https://www.brainpop.com/</a>                 |
| <b>BrainPop Jr.</b>        | Reference w/activities  | <a href="https://jr.brainpop.com/">https://jr.brainpop.com/</a>                   |
| <b>Britannica Online</b>   | Encyclopedia  | <a href="http://school.eb.com/">http://school.eb.com/</a>                         |
| <b>Discovery Education</b> | Reference - Video, images, audio, text interactives             | <a href="http://www.discoveryeducation.com">http://www.discoveryeducation.com</a> |
| <b>Ebsco Host</b>          | Reference   | <a href="http://search.ebscohost.com/">http://search.ebscohost.com/</a>           |
| <b>EduLastic</b>           |   | <a href="https://edulastic.com/">https://edulastic.com/</a>                       |
| <b>Fitnessgram</b>         | Health Dept Program   | Custom to Phys Ed Dept.   |
| <b>Flocabulary</b>         | ILA; Math; SS; Science; Current Events; Life skills; Vocabulary | <a href="https://www.flocabulary.com/">https://www.flocabulary.com/</a>           |
| <b>GoGuardian</b>          | Manage student Chromebook activity from teacher dashboard       | <a href="https://www.goguardian.com/">https://www.goguardian.com/</a>             |
| <b>Google Apps for Ed</b>  | Docs, Slides, Sheets, Sites, Drive, Email, Google Classroom     |   |
| <b>iReady</b>              | ELA & Math diagnostic   | <a href="https://login.i-ready.com">https://login.i-ready.com</a>                 |
| <b>IXL</b>                 | Math practice   | <a href="https://www.ixl.com/">https://www.ixl.com/</a>                           |
| <b>Learning A-Z</b>        | RazPlus; Headsprout; Vocabulary A-Z, Science A-Z                | <a href="https://www.raz-kids.com/">https://www.raz-kids.com/</a>                 |
| <b>Mathseeds</b>           |   | <a href="https://mathseeds.com/">https://mathseeds.com/</a>                       |
| <b>Membean</b>             | Middle School Vocabulary  | <a href="http://membean.com/">http://membean.com/</a>                             |
| <b>Mosa Mack</b>           | Science   | <a href="https://www.mosamack.com/">https://www.mosamack.com/</a>                 |
| <b>Newsela</b>             | Non-fiction articles  | <a href="https://newsela.com/">https://newsela.com/</a>                           |
| <b>Pebblego</b>            | Reference - Animals, Biographies, Science, Social               | <a href="http://www.pebblego.com/login/">http://www.pebblego.com/login/</a>       |

|  |  |   |
|--|--|---|
|  | Studies  |   |
| <b>Readingeggs</b>                                     |  | <a href="http://readingeggs.com/">http://readingeggs.com/</a>   |
| <b>Read, Write And Type</b> ( <i>Talking Fingers</i> ) | Keyboarding and phonics                                  | <a href="https://www.talkingfingers.com/read-write-type/">https://www.talkingfingers.com/read-write-type/</a>   |
| <b>Reflex Math</b>                                     | Math facts - add, subtr, mult, divide (special grant)    | <a href="https://www.reflexmath.com/">https://www.reflexmath.com/</a>   |
| <b>Renaissance Learning</b>                            | Star Reading; Star Literacy; Grade 3 Reading Proficiency | <a href="https://global-zone08.renaissance-go.com/identityservice/sso/signin?signin=059906745defeb3550c3091beeb41eda">https://global-zone08.renaissance-go.com/identityservice/sso/signin?signin=059906745defeb3550c3091beeb41eda</a> |
| <b>ST Math</b>   | Mathematical Practices; Conceptual learning              | <a href="https://web.stmath.com/entrance/go/GRE0S1">https://web.stmath.com/entrance/go/GRE0S1</a>   |
| <b>StudyIsland</b>                                     | Math Benchmarks  | <a href="http://www.studyisland.com/">http://www.studyisland.com/</a>   |
| <b>StudyIsland</b>                                     | ELA; Math & Science Practice                             | <a href="http://www.studyisland.com/">http://www.studyisland.com/</a>   |
| <b>Typing Pal</b>                                      | Keyboarding Practice                                     | <a href="https://greenhills.typingpal.com">https://greenhills.typingpal.com</a>   |
| <b>Quill</b>   | Writing; Grammar   | <a href="http://www.quill.org">www.quill.org</a>  |
| <b>WeVideo</b>   | Video Editing  | See Mr. Mirena  |
| <b>Whoos Reading</b>                                   | Reading/quizzes  | <a href="https://www.whoosreading.org/">https://www.whoosreading.org/</a>   |
| <b>Zearn Math (Free)</b>                               | K-5 Eureka Math Digital                                  | <a href="https://www.zearn.org/">https://www.zearn.org/</a>   |

- d. Teachers will be available through learning platforms to support students as they complete their assignments.
- e. Our objective is to support continuous learning. Although task completion will be carefully monitored, grading of assignments and their weight in assigning grades to students will be flexible during any required health related school closure.

#### 5. Special Education and Related Services:

- a. Students with special needs will receive the same remote learning opportunities as their general education peers, with accommodations noted in their IEPs.
- b. Some special education related services may be available remotely, but our expectation is that most (i.e., OT, PT, Speech, CST) will be provided in a compensatory manner after the school closure has ended.

#### 6. Student Support Services:

Counseling and nursing services will be made available after the health-related school closure has ended.

**7. Free & Reduced Lunch:**

- a. Maschio's, our food service vendor, has a plan in place to service the students eligible for Free & Reduced Lunch for their customers. Students receiving free or reduced price meals will be able to pick up 5 days of lunch at Green Hills School on the first day of school closure.
- b. Another 5 days of lunch will be prepared and delivered on the first day of any additional week(s) of closure.
- c. In the event that the school location is not accessible, an alternate site for lunch pick up will be identified.

**8. Extra-Curricular Programs:**

All before and after school programs, social trips, field trips, athletic contests, and other extracurricular activities will be cancelled during any required health-related school closure.

**9. Field Trips & Social Events:**

- a. Organizations are already canceling or postponing upcoming trips for schools. We will notify parents of any planned trip that has been cancelled or postponed by any of the organizations with whom arrangements have already been made.
- b. Non-essential trips are subject to being cancelled due to health-related considerations
- c. Parents will be advised not to make down payments on planned social trips and field trips for the remainder of this school year.

**10. Attendance:**

Student attendance will be recorded through their access to digital platforms. Attendance calls will be received by the school nurse as is our usual procedure in the event that a child is ill and is unable to participate on any given day.

**11. Communication:**

- a. Information is disseminated to families through the Honeywell Alert System, District e-blasts, District website, GHS Facebook and GHS Twitter.
- b. Families were alerted to the planned delayed opening day as well as provided access to the Digital Access Survey on March 10, 2020.

- c. Information is also disseminated regarding best practices for healthy interactions as well as updates from the Department of Health as they relate to schools through our School Nurse’s Office.

**12. Disinfection / Sanitation Procedures :**

- a. Green Township School District plan outlines the differences between cleaning, disinfecting and sanitizing.
- b. The plan goes on to make note of daily procedures that include a multi-step process to ensure that all frequently touched surfaces (flat surfaces, door knobs, door handles, sinks, facets, toilets, urinals, desks, phones, keyboards, window ledges, hand rails, etc.) are cleaned using these procedures.
- c. Use of ECO “Green Seal” certified cleaners, Critical Care (hospital grade) surface cleaner and Clorox health grade disinfecting wipes.

This plan may require adjustments to be made during its implementation. If revisions become necessary, the revised plan will be resubmitted to the Sussex County Executive Superintendent for review.

**ADDENDUM**

The following information is required by the New Jersey Department of Education to be added to the original plan. This addendum is dated 3/19/2020

| List of Essential Employees by Category | Role of Employee             | Duties/ Work Stream   | How Many Essential Employees Per Category                          | Teachers Instruction Hours per day via remote learning |
|---|------------------------------|---|--|--|
| Administration                          | Overseeing school operations | Interacting with staff, students, community members, handling food and other deliveries and mail. | 2 administrators and 3 support staff on a shared schedule          | 5 hours per day  |
| Custodial / Maintenance                 | Cleaning of buildings        | Cleaning, disinfecting and sanitizing the building, necessary repairs and maintenance             | 6 personnel on overlapping shifts                                  | 6 hours per day  |
| Technology                              | Technology support           | Keeping our technology running and assisting with technology issues and breakage                  | 2 working onsite and/or remotely                                   | 5 hours per day/additional as needed                   |
| Food Service Personnel                  | Meal service                 | delivering meals to school  | 1 individual from vendor. Handled by administrative office on-site | Delivery Only  |